

Kerala Institute of Tourism and Travel Studies (KITTS)
Residency, Thycaud, Trivandrum – 14
Ph: 0471 – 2329539, 2329468

Invitation for Tender for cleaning the KITTS campus

No.1245/KITTS/campus/2013

14.08.2013

Sealed tenders are invited for cleaning the premises of KITTS in connection with forthcoming inauguration of new building in the campus. Interested agencies are directed to submit their tenders to the Office of KITTS, Thycaud, Trivandrum as per the following technical specifications:

Job Description

1. Overgrown grass to be cut neatly and disposed.
2. No trees will be cut without permission.
3. Small bushes to be cleared and Dry leaves to be removed.
4. Heaped up mud to be leveled using JCB or other equipments
5. Unwanted stones and other materials to be disposed
6. Pathways to be neatly cleaned and demarked
7. Entire campus to be cleaned as per directions.
8. All necessary permission to be taken for disposing the waste.

The last date for submission of tenders is 17.08.2013 at 3.00 PM. The bids shall be opened on the same day at 4 PM. The financial bid shall be opened only for those bidders who satisfy the eligibility criteria mentioned in the tender document. Payment for the work shall be released only after satisfactory completion of the work.

Eligibility criteria

(i) Essential

The bidder should have done at least three programmes of the same type and should have the capacity to carry out the work in 24 hrs to 48 hrs of receipt of work order. List of equipments to be detailed.

Technical bid should be accompanied along with Rs.1000/- EMD by DD in favour of Director, KITTS payable at Trivandrum.

Terms and conditions

1. The bidder will have to submit an interest free, refundable earnest money deposit (E.M.D) of Rs.1000/- in the form of a Bank Draft / Pay Order of Scheduled Commercial Bank drawn in favour of **Director, Kerala Institute of Tourism and Travel Studies at Thiruvananthapuram**. The DD should be kept along with Technical bid envelope.

2. The Agency shall execute, the work within 48 hours on receipt of work order, in accordance with the contract to the complete satisfaction of the Institute.
3. In case of default on the part of the agency in carrying out any order, Institute shall be entitled to get the work done by any other persons and all expenses consequent thereon or incidental thereto shall be borne by the Institute and will be deducted by the institute from any money due or it may become due to the agency.
4. The decision of the Institute in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.
5. The Institute shall have right to issue addendum to tendered documents to clarify, amend, modify supplement or delete any of the condition, clause or items stated therein. Each addendum shall form a part of the original invitation to tender.
6. The Institute reserves the right to accept or reject tender without assigning any reason thereof. No claim or complaint in this regard will be entertained by the Institute.

Those who are unable to carry out the work within the stipulated time after issue of work order will be black listed. The cover of the tender should be marked "Tender for cleaning programme". The tender must consist of technical and financial bid and should be submitted in separate covers. Those tenders which are not submitted in two cover will be rejected. The financial bid will be opened for those tenders who satisfy the terms and conditions of the technical bid. The financial bid should contain final amount for cleaning the premises. The final amount will be taken for comparison of financial bid.

Director